



Criteria Selection (official use only)



Kells Lane Primary School – Nursery Application Form

Child's Surname:	Child's Forenames:
Date of Birth:	Gender: Male <input type="checkbox"/> Female <input type="checkbox"/> Not Disclosed <input type="checkbox"/>
Address:	
Postcode:	Home Telephone No:
Any Special Needs identified:	
Name(s) and Age(s) of Siblings Living at Home	
GP Name and address:	
Is your child a 'Looked After Child' by means of Adoption Order, a Residence Order or a Special Guardianship Order through a Local Authority:	

PARENTS	Parent/Carer 1	Parent/Carer 2
Full Name and title:		
Mobile Number:		
Address (if different from child)		
Serving member of HM Forces (Please state Y or N)		
Signature:		
Date:		

Please send completed forms to: Kells Lane Primary School, Kells Lane, Low Fell, Gateshead, Tyne and Wear NE9 5HX or by email to traceyskinner@klps.org.uk

Your child cannot be considered for admission until the term following their third birthday, and a place will often not be available until the September following their third birthday.

IMPORTANT: details of conditions relating to nursery places.

There is no statutory right to a nursery place. If places are oversubscribed, the school will apply its own admissions criteria (see Nursery Admissions Policy) to determine which children to admit. If a child cannot be offered a place, there is no right of appeal against the decision. Although attendance preference can be requested, the final placements of the children will be at the discretion of the school. A child will be expected to complete the nursery course and remain in the nursery class until they are eligible to transfer to full provision in a Primary School following an application by parents. Regular attendance is expected. The time for transfer from nursery to a Reception class is at the beginning of the Autumn Term following the child's fourth birthday. In very exceptional circumstances, the Headteacher may delay entry into Reception to the beginning of the Spring Term. This will only occur if deemed to be in the best interests of the child and after discussion with parents.

Should any of your details change, please ensure that the school is notified.

Office Use Only:					
Application Received date					
Eligible Start Date (if spaces)					
Actual Start Date					
Sessions:					
AM	Monday	Tuesday	Wednesday	Thursday	Friday
PM					